



SIX NATIONS FEDERAL SCHOOLS

Flexible School Boundaries Policy: Grades JK-8

S001

Approved: December 2018

Review Date: December 2019

Note: Parents and guardians should be advised that the definition of "residence" is the actual address of a student regardless of the grade. This does not apply to the location of the child's daycare or daycare provider.

Procedures:

I. Out of Boundary Request

1. Requests to attend a school as an out of boundary student must be made in writing on the "Out of Boundary Grade JK-8" request form by a parent or guardian.
2. A completed form must be returned to the Principal of the receiving school.
3. All students will remain in the same school for Grade 8 as they attend for Grade 7.
4. The request must clearly state the rationale for a boundary exemption.
5. All Grade 6 students wishing to attend another school for Grade 7 and 8 must complete a "Declaration of Registration" form and return it to their home school by February 1st, each year.
6. Placement approval for receiving school is subject to enrolment for education program needs and Class Size Committee requirements.
7. Any student who has missed the February 1st deadline date and is wishing to go to any other school in Grade 7 will be placed on a waiting list for the requested school. Admission is subject to enrollment capacity.
8. All forms must be stamped with the date and time received, and will be processed based on the priorities of the Out of Boundary criteria.

II. Approval

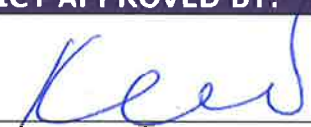

1. The decision to approve a student transfer request is based on the enrollment requirements as outlined above at the requested school and the discretion of the school administration.
2. The receiving Principal will approve the request based on existing enrolment for educational program needs, Class Size Committee requirements, and the Special Education programming needs within the receiving school.
3. Principals will ensure that all forms (i.e., declarations, Out of Boundary requests) are shared with the Principal of the receiving school, no later than February 15.
4. A yearly review of student attendance and lateness will be considered when making decisions to re-admit an Out of Boundary student.
5. Transfer requests approval will be decided by the two Principals involved.
6. Parents are not required to reapply each year.
7. Student will be readmitted unless there is a poor attendance or lateness is high. If either of these are an issue, the students will be returned to their home school.

III. Transportation

1. Transportation for K-6 students attending an out of boundary school is the responsibility of the parent/guardian.

IV. Appeal

1. Disputes over transfer requests will be resolved by the Principal's Advisory Council (PAC)* which includes the Director of Federal Schools, prior to end of March, each year.

POLICY APPROVED BY:	
	
Kathleen Manderville, Director of Federal Schools	DATE:

***Principal Advisor Council Members**

1. Travis Anderson, Principal, OMSK
2. Candy Browatzke, Principal, Jamieson/J.C. Hill
3. Reva Bomberry, Principal, I.L. Thomas
4. Catherine Jamieson, Principal, Emily C. General
5. Kathleen Manderville, Director of Federal Schools