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Prevention Strategies

Remediation Strategies and Consequences	
In School Consequences	Out of School Consequences
Time-Out (In Class) Duration : Description:	Suspension Duration: Description:
Time-Out (At Office) Duration: Description:	
Other: Description	

Authority
Signature: _____ Position: _____ Date: _____

Parent/ Guardian	
Date of Contact:	Details of conversation:
Time of Contact:	
Phone:	

Notes:

Description of the incident:

Be as factual as possible.

Include what happened, names of persons involved, witnesses

Prevention:

What could be done in the future to mitigate recurrence?

Resolution Strategies or remediation strategies?

If suspension given, Then suspension letter and discussion with parent/guardian is a must.

Removed from type of behavior

Non-Compliance, Obscene Language, Inappropriate Language, Obscene Gestures, Inappropriate Gestures, Instigation, Disruptive, Teasing,